IEEE Student Branch MNIT Jaipur STB 31461

12 October 2020 ExeCom Meeting Minutes

Online: Microsoft Team
Time: 4:00 P.M. to 5:00 P.M.
ExeCom Meeting: 7th
Prepared By: Udit Pratap Singh, IEEE MNIT Student Branch Secretary
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Attendees:

Name	Position	Society
Poonam Devi	Chair	IEEE SB MNIT Jaipur
Indra Bhoosan Sharma	Vice Chair, Secretary	IEEE SB MNIT Jaipur, IEEE RFID council Student Branch Chapter MNIT Jaipur
Udit Pratap Singh	Secretary	IEEE SB MNIT Jaipur
Amit Kumar Sharma	Treasurer, Chair	IEEE SB MNIT Jaipur, IEEE Photonic Society Student Branch Chapter MNIT Jaipur
Kamal Kishor Choure	Chair	IEEE Sensor Council Student Branch Chapter MNIT Jaipur
Dimpal Janu	Vice Chair	IEEE Sensor Council Student Branch Chapter MNIT Jaipur
Rahul Pandey	Secretary	IEEE Sensor Council Student Branch Chapter MNIT Jaipur
Sachin Chauhan	Treasurer	IEEE Sensor Council Student Branch Chapter MNIT Jaipur
Bipin Kumar Saw	Member	IEEE Photonic Society Student Branch Chapter MNIT Jaipur
Pankaj Binda	Member	IEEE SB MNIT Jaipur

This Meeting was about to introduce IEEE vTools.

1. IEEE volunteer tools (vTools) site provides information on a wide range of tools developed by volunteers for IEEE members and IEEE volunteers. The toolbox simplifies organizational efforts and administration by offering web-based software in order to reduce time spent on managing local activities and to assist in member development.

2. Poonam Devi introduced IEEE vTools to all attendees.

3. She has demonstrated how to report all the activities on vTools.

4. She has also demonstrated how to report new officers on vTools.

5. VTools can also be used to know about number of members and volunteers in particular branch/branch chapters.

6. Meeting was ended on note that everyone should report all the activities on vTools regularly.

Next Meeting is scheduled on 23 Oct. 2020 at 2 PM.